

eCTS Field Descriptions

Proposal ID	Emory Proposal Express (EPEX) Proposal ID
Investigator	Principal Investigator
Status	Agreement Status (pending, completed, on-hold, etc)
Analyst	Contract Analyst responsible for the agreement
Send Email	Link to send an email to the Contract Analyst to request additional information
Received by Contr. Gr.	Date OSP received an editable version of the proposed agreement for review
First Revision Sent	Date Contract Analyst sent first revisions to the agreement to the Sponsor
Latest Follow-up	Most recent follow-up attempt made by Contract Analyst (with sponsor, department, etc.)
Negotiations Complete	Contract Analyst has finalized the agreement terms with the Sponsor
OSP Signed, Sent to Sponsor	An Authorized Emory Official has signed the agreement and the agreement has been sent to the Sponsor
Fully Executed	Agreement is signed by all parties
Notification Sent to DMG	Contract Analyst has sent the agreement to the Data Management Group (DMG) to issue the Notice of Award (NOA)
Details	Contract Analyst may include additional important information regarding the agreement in this section